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1 December 1952

MEMORANDUM FOR: DIRECTOR OF TRAINING

SUBJECT: Training (General) Monthly Report - November 1952

1. Personnel in TRG Courses:

DOC NO. 58 NO CHANGE
 IN CLASS 1 DECLASSIFIED
 CHANGED TO: TS SC RET. JUST. 22
 NEXT REV DATE 10 NOV 1952
 REVIEWED 6/9 TYPE DOC. 02
 NO. PGS 3 CREATION DATE 10/14/52 ORG COMP 14 ORG CLASS S
 REV CLASS C REV COORD. AUTH: HH 703

a.	Clerical Refresher Course #18 (10-26 November 1952)	5	
	Shorthand I	11	
	Shorthand II	11	
	Typing I	13	
	Typing II	10	50
	English Usage	<u>10</u>	
b.	Reading Improvement Course #8 (17 Nov. 52-2 Jan. 53)	29	
	FI/PP/PM Personnel	39	
	Other Agency Personnel	15	83
	State Department Personnel		
c.	CIA Language Lab. Afrikaans-13 Oct.-30 Jan. 53	2	
	Beg. French-30 Sept. 52-9 Jan. 53	6	
	French A-2-16 June-5 Dec. 1952	3	
	German-29 Sept. 52-30 Jan. 53	6	
	German A-4-22 Sept. 52-23 Jan. 53	7	
	German A-3-16 June-5 Dec. 1952	7	
	Beg. Italian-22 Sept. 52-9 Jan. 53	8	
	Italian A-10 June 52 - Indefinite	1	
	Beg. Spanish-22 Sept. 52-9 Jan. 53	6	
	Self-Study	<u>180*</u>	226*
d.	Basic Intelligence School #6 (10 November-19 December 52)	12	
e.	CIA Presentation Program 12 November 1952	64	
	26 November 1952	<u>69</u>	133

*Approximate

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f. CIA Indoctrination	213
g. Clerical Orientation Courses #13-18	78
h. Clerical Induction Training	
Typing	24
Shorthand	16
English	156
Geography	56
Office Practice	<u>55</u>
	307
i. Agency Orientation Course #8	503*
j. Human Resources Program	<u>36</u>
Total TRG Courses	1,641
2. Personnel entered in Training arranged by TRG at outside institutions:	
a. Defense Schools	
Air Weapons Orientation Course	
#52-18 - 3-7 November 1952	2
#52-19 - 17-21 November 1952	<u>2</u>
Air War College	
17 August 52-18 June 53	1
Armed Forces Staff College	
22 August 52-Jan. 53	1
Army War College	
28 August 52-June 53	1
Intelligence Staff Officers Course	
2 Sept.-12 Dec. 1952	1
Industrial College of the Armed Forces	
21 Aug. 52-18 June 53	1
National War College	
21 Aug. 52-15 June 53	3
Naval Intelligence School	
1 July-19 December 1952	1
Naval War College	
7 Aug. 52-June 1953	1
Strategic Intelligence School	
10 Nov.-19 Dec. 1952	<u>3</u>
	17
b. OCS Trainees	
Army	11
Air Force	11
Navy	9
Marines	<u>3</u>
	34
c. [REDACTED]	3

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*Approximate

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d. Language Training

Georgetown University

UTL #22 - 29 Sept.-21 Nov. 1952	14
UTL #23 - 27 Oct.-19 Dec. 1952	6
SRS #1 - Basic-22 Sept.-28 Jan. 53	5
SRS #1 - Basic-24 Nov. 52-13 Mar. 53	5
SRS #II - Adv.-22 Sept. 52-28 Jan. 53	3
SRS #II - Adv.-24 Nov. 52-13 Mar. 53	5
SRS/L - 22 Sept. 52-28 Jan. 53	5
SRC - Russian Specialization	

29 Sept.-Aug. 53

Wise Georgetown Courses

14

6

5

5

3

5

5

6

102

9

42

202

e.

IBM

Misc. External Training Requests

Attendance at ICOMF Lectures

Attendance at SIS Lectures

6

6

3

15

18

22

22

29

Total External Training

362

Grand Total

2,003

November Entrants - TRG Training

1,413

November Entrants - External Training

82

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[REDACTED] Registrar, OTR

4 Dec 5 83425

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED

CIA/DP/1962

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